

CHILDREN FIRST PROGRAM
CONTRACT AMENDMENT
to the
WISCONSIN WORKS (W-2) and RELATED PROGRAMS CONTRACT
for the period
January 1, 2004 through December 31, 2005
by and between
the Wisconsin Department of Workforce Development
and
«Field1»

The Wisconsin Works (W-2) and Related Programs Contract and Amendments to the Contract are amended to provide funding for the Children First Program for the period of January 1, 2004 through December 31, 2004. The Children First agency selection process for Calendar Year 2005 and beyond is under review by the Department.

1. Funds Provided/Period Covered

Funding is available to the W-2 agency for the Children First Program in accordance with the agency's compliance with the requirements for calendar year 2004 Children First funding, as specified in Division of Workforce Solutions Administrator Memos. Your agency's 2004 Children First Allocation, in the amount of \$«Field2», will be entered into the Department's financial system upon the Department's receipt of this signed Amendment.

2. Deobligation of Funds

The Department may deobligate unexpended funds via a Contract Amendment when the Contract amount is underspent by twenty percent (20%) or more on a year-to-date basis. The funds awarded in future allocation for the Children First Program may be reduced accordingly.

3. Purpose and Service Conditions on the Use of the Funds

These funds are provided for administering the Children First Program, in accordance with the Department's Policies and Procedures and the W-2 agency's approved Children First Plan, which is incorporated into this Contract by reference. In the case of a W-2 consortium, Children First funding may only be used in the counties that are included in its approved Children First Plan.

4. Fiscal and Program Participant Reporting on the Use of the Funds

Children First Program expenses incurred beginning January 1, 2004, and continuing through December 31, 2004, must be reported on an expenditure report form in accordance with the Department's Policies and Procedures.

Program/Line Code	Program/Line Title
0700	Children First

Program participation must be reported in accordance with the Department's instructions.

5. Payment Procedures

The Department shall pay an amount equal to one month's estimated operating costs (total Children First Program amount divided by the number of months of Children First Program funding) in each of the first three months of this Contract. Each month thereafter through December 31, 2004, the

Department shall reimburse Children First expenditures reported on the W-2 agency's expenditure report form.

The Department will collect advance payments in accordance with the Department's Policies and Procedures. The initial three (3) months of payments will be recouped during the last three (3) months of expense reporting, or when reported expenditures equal or exceed seventy-five percent (75%) of the program/line code amount, whichever comes first, for the contract period.

6. Statement of Intent

It is the intent of the parties that the administration of this Amendment shall not be subject to the provisions of the Contract which relate to the Wisconsin Works (W-2) performance standards and failure to serve, but that all of the other provisions of the Contract, including but not limited to the provisions relating to monitoring and corrective action, shall apply to this Amendment.

7. Specific Funding Amounts

Agency: «Field3»		Agency #«Field4»		
Program/Line Code	Program/Line Code Number	Current Contract Level	Contract Change Amount	New Contract Level
Children First	0700			\$«Field2»
TOTAL				\$«Field2»

IN WITNESS THEREOF, the Department and the W-2 Agency have executed this Amendment on the dates set forth below.

 Bill Clingan, Division Administrator
 Division of Workforce Solutions
 Department of Workforce Development

 Signature

 Name printed
 W-2 Agency Authorized Representative

W-2 Agency's Tax ID Number:

 Date

 Date